

AGENDA

LEWISVILLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY

MEETING

**Tuesday, October 15, 2024
6:30 p.m.**

**Lewisville City Hall, 2nd Floor, Development Services Conference Room
151 W. Church St., Lewisville, TX 75057**

1. Call Meeting to Order, Announce a Quorum is Present
2. Approve minutes of September 17, 2024
3. Update on 2024-2025 Grant Year- Heart of the City Award Decline and Denton County MHMR Delay for New Agreement
4. Discussion of Social Service Application Questions
5. Review Public Hearing Materials and Discuss Purpose of Hearings
6. Nonprofit Agency Spotlight
7. Visitor/Citizens Forum
Speakers must address their comments to the Chair rather than to individual Committee members or staff. Speakers should speak clearly and state their name and address prior to beginning their remarks. Speakers will be allowed 5 minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted. In accordance with the Texas Open Meetings Act, the Community Development Block Grant Advisory Committee is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.
8. Adjournment

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.



LEWISVILLE

Deep Roots. BroadWings. Bright Future.

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBG AC)**

Tuesday, August 20, 2024

The Community Development Block Grant Advisory Committee convened at 6:35 p.m. in the Development Services Conference Room, Kathi Stock presiding.

Committee Members

Present:

Kathi Stock, Chair
Edora Butler, Vice Chair
Breanne Jackson
Michelle Epps
Ronke Abbey

Committee Members

Absent:

Akber Allana
Duff Taylor

Staff Members

Present:

Elena Shehan, Grants Coordinator

Item 1: Kathi Stock called the meeting to order in the presence of a quorum at 6:35 p.m.

Item 2: The committee reviewed the minutes of the June, 18 2024 meeting. Edora Butler moved to approve the minutes. Michelle Epps seconded the motion. The minutes were approved unanimously.

Item 3: Kathi Stock opened the floor to have all Advisory Committee members introduce themselves for the two new committee members, Michelle Epps and Ronke Abbey.

Item 4: Elena Shehan, Grants Coordinator, provided an update on social service-funded agencies for Program Year 2023/2024 and CV Funds. Committee members discussed the timeliness of reporting for Journey to Dream and provided staff next steps for contacting the agency for further understanding and remedy. Committee members discussed CV funding grant cycles and completion dates and requested further clarification from staff. Staff provided a history and brief explanation of CV funds to the committee and has taken direction to provide additional clarification in the future.

Item 5: Elena Shehan, Grants Coordinator, provided an update on agencies funded and an explanation of Backbone Support funding to the Committee.

Item 6: Elena Shehan, Grants Coordinator, provided an explanation of past public hearings' purpose, location, and specifics. The Committee discussed November and December meeting dates in regard to holiday closures and success at specific locations previously. The Committee advised staff to host the November and December public hearings on November 11th and December 12th, both at 6:30 PM, at either Thrive Recreation Facility or The Lewisville Grand Theater with Serve Lewisville as a backup location.

Item 7: There were no requests to speak before the committee for the Visitor/Citizens Forum.

Item 8: Ronke Abbey moved to adjourn the meeting; Michelle Epps seconded the motion.
Meeting was adjourned at 7:42 p.m.

Respectfully Submitted,



Elena Shehan
Grants Coordinator



Edora Butler
Committee Vice Chair

CDBG ADVISORY COMMITTEE

Public Hearing Guidelines

All attendees will sign in upon arrival and will fill out a “Request to Appear Before the CDBG Advisory Committee” speaker card if they wish to speak during the meeting.

To speak on Public Hearing agenda item: Staff will provide the Committee Chair any speaker cards during that item and the attendee will speak at that time. Allowed 10 minutes for testimony.

To speak on agenda item that is NOT a Public Hearing: Staff will provide the Committee Chair any speaker cards during that item and the attendee will speak at that time. Allowed 5 minutes for testimony.

To speak on a topic NOT on the agenda: Comments on non-agenda topics are ONLY allowed during the Visitor/Citizens Forum. Staff will provide the Committee Chair any speaker cards upon reaching the Forum item. Allowed 5 minutes for testimony.

1 Following Agenda

Committee Chair will call the meeting to order and follow all agenda items as normal until reaching the Public Hearing agenda item.

2 Public Hearing Item

Committee Chair has a script to read to open the hearing and set guidelines for guests BEFORE introduction of Committee Members & staff.

3 Committee & Staff Intro

All Committee members and City Staff must introduce themselves to guests. Committee Chair and Vice Chair must identify themselves as such.

4 CDBG & Con Plan Overviews

Following introductions, Committee Chair or Staff must read through the CDBG Program Overview section AND the Consolidated Plan Goals section of the scripted language for Public Hearings.

5 Comments

Following overviews, Committee Chair will open up for comments. Staff will provide speaker cards and Chair will introduce in order. Staff will monitor speaker time and Chair will notify if time limit has been hit.

6 Reminder of Committee Role

*If comments or discussion stray away from Public Hearing topic, Chair will remind them of the topic/item on the table. If speaker comments/questions are outside of the scope of the Committee, Chair will read off the Reminder section on the scripted language for Public Hearings and ask staff to follow up.

7 Closing the Hearing

Following all speaker cards, Chair will call the Public Hearing to a close. Chair will move on to any remaining agenda items and guests may choose to leave or stay for remainder of meeting.

8 Visitor/Citizens Forum

Staff will provide speaker cards if applicable. Chair will read off the intro language on the agenda item and repeat steps 5 & 6 above. If no speaker cards, move on to next agenda item.

*Public comments can NOT be interrupted or cut off, even if speaker is making comments outside of the Committee scope or role. The speaker must be allowed to finish their comments, after which the Chair can refer them to staff.

CDBG Advisory Committee Nonprofit Spotlight



Kicking off the new school year

CISNT has successfully kicked off the 2024-2025 school year! CISNT Site Coordinators and the Chin Family Engagement Specialist have been hard at work, collaborating internally and externally with school district and campus administration and staff to best serve students and provide a community of support. CISNT has provided services to over 1,000 Lewisville students since the beginning of the school year.

- CISNT closed out the 2023-2024 school year with the following outcomes for CISNT case-managed students in Lewisville:
 - 92% of students improved in a targeted area of need (academics, behavior, attendance, and/or social services).
 - 99% of students promoted to the next grade level.
 - 100% of students stayed in school. CISNT is thrilled to celebrate 15 years of having a 99% success rate or higher in keeping students in school.
 - 95% of students graduated.



A Mission in Motion for Denton County

Boys & Girls Clubs of Greater Tarrant County has been located in Lewisville, serving through their Mission for Motion Denton County program for over a year now and has made great impact here in the community.

- Facilitate afterschool programming weekly in 3 Lewisville Apartments providing academic support and healthy snacks totaling over 3,000 service interactions
- Have built relationships with 4 schools in Lewisville ISD
- Weekly produce distribution to families in need totaling 10,360 lbs of produce given to 518 families
- Weekly food pantry operations since July have served 143 families with 696 individuals, totaling over 7,400 pounds of food distributed which amounts to over 6,200 meals distributed throughout the county.
- Supports community events such as Colorpalooza, Community Resource events, Back to School Fairs, Grand Openings and Holiday events.



BOYS & GIRLS CLUBS
OF GREATER TARRANT COUNTY