

**MINUTES
OLD TOWN DESIGN REVIEW COMMITTEE
AUGUST 12, 2024**

Committee Members Present: Chair Randy Tetzlaff, Vice-Chair Amy Puckett, Kelly Blackall, Odin Clack, Jamie Kosich

Committee Members Absent: none

City Staff Present: Michele Berry, Planning Manager; Grace Martin-Young Planner I

Item 1: Call to Order and Announce That a Quorum is Present

With a quorum present, the Old Town Design Review Committee meeting was called to order by Chair Randy Tetzlaff at 4:03 p.m. on Monday, August 12, 2024, in the Development Services Conference Room, 2nd Floor, of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

Item 2: Approve the Minutes From the July 22, 2024 Meeting

The first item on the agenda was the approval of the minutes from the July 22, 2024 Meeting. A motion was made by Kelly Blackall and seconded by Amy Puckett to approve the minutes as presented. The motion passed unanimously (5-0).

Item 3:

Consideration of a Letter of Design Approval for an Exterior Modification of a Single-Family Home Located 396 Hickory Street; as Requested by Carolyn Goodwin, Zip Permits, on Behalf of the Property Owner, Marty P Hodge. (24- 08-23-LDA)

Grace Martin-Young, Planner I, gave a brief overview of the proposed exterior modification for a single-family home with a recommendation to approve as presented. There was no discussion. A motion was made by Kelly Blackall and seconded by Jamie Kosich to approve the exterior modification for a single-family home as presented. The motion passed unanimously (5-0).

Item 4: Announcements

- Committee member Blackall mentioned the Main Street Halloween Event coming up in October, stating more information to come.
- Staff talked about the Accessory Dwelling Unit (ADU) competition coming up, stating that the opening dates will be August 19, 2024 through October 31, 2024.

Item 5: Adjournment

There being no other items to discuss, the meeting was adjourned at 4:14 p.m.

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These minutes approved by the Old Town Design Review Committee on August 26, 2024.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Amy Puckett, Vice-Chair