

**MINUTES
OLD TOWN DESIGN REVIEW COMMITTEE
JUNE 24, 2024**

Committee Members Present: Chair Randy Tetzlaff, Vice-Chair Amy Puckett, Kelly Blackall

Committee Members Absent: Audra Smolinski, Odin Clack

City Staff Present: Richard E. Luedke, Planning Director; Grace Martin-Young, Planner I; Greg Johnston (Advising Architect)

Item 1: Call to Order and Announce That a Quorum is Present

With a quorum present, the Old Town Design Review Committee meeting was called to order by Chair Randy Tetzlaff at 4:04 p.m. on Monday, June 24, 2024, in the Development Services Conference Room, 2nd Floor, of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

Item 2: Approve the Minutes From the June 10, 2024 Meeting

The first item on the agenda was the approval of the minutes from the June 10, 2024 Meeting. *A motion was made by Amy Puckett and seconded by Kelly Blackall to approve the minutes as presented. The motion passed unanimously (3-0).*

Item 3:

Consideration of a Letter of Design Approval for an Exterior Building Design and Addition; on Approximately 0.2727-Acres, Legally Described as Lot 1, Block 1, Original Town of Lewisville Addition, Located at 227 North Charles Street; as Requested by Bill Peck, the Applicant, on Behalf of the Property Owner, William Parr. (24-04-12-LDA)

Grace Martin-Young, Planner I, gave a brief overview of the proposed exterior building design and addition with a recommendation to approve as presented. Committee member Blackall asked if the expansion would be too large for the lot and if there was a concern about commercial spread within the residential neighborhood. Staff discussed the limits of the Old Town Mixed-Use 1 zoning district which prevents any commercial besides office and how the site will still comply with all regulations. There was no further discussion. *A motion was made by Kelly Blackall and seconded by Amy Puckett to approve the exterior building design and addition as requested. The motion passed unanimously (3-0).*

Item 4: Announcements

- There were no announcements.

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Item 5: Adjournment

There being no other items to discuss, the meeting was adjourned at 4:14 p.m.

These minutes approved by the Old Town Design Review Committee on July 8, 2024.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Randy Tetzlaff, Chair