



LEWISVILLE

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**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBG AC)**

Tuesday, April 16, 2024

The Community Development Block Grant Advisory Committee convened at 6:30 p.m. in the Development Services Conference Room, Chris Crawford presiding.

Committee Members

Present:

Chris Crawford, Chair
Kathi Stock, Vice Chair
Edora Butler
Duff Taylor

Committee Members

Absent:

Timothy Fields

Staff Members

Present:

Rachel Hiles, Grants Specialist
Elena Shehan, Grants Coordinator

Item 1: Chris Crawford, Committee Chair, called the meeting to order in the presence of a quorum at 6:30 p.m.

Item 2: The committee reviewed the minutes of February 20, 2024 and April 6, 2024. Kathi Stock moved to approve the minutes; Duff Taylor seconded the motion. The minutes were approved unanimously.

Item 3: Edora Butler moved to nominate Kathi Stock as Committee Chair. Duff Taylor seconded the motion; Kathi Stock was named Committee Chair unanimously. Kathi Stock moved to nominate Edora Butler as Vice Chair. Duff Taylor seconded the motion; the committee unanimously approved Edora Butler as Vice Chair.

Item 4: Rachel Hiles, Grants Specialist, provided a performance update on the agencies funded through the current 2023/2024 grant year. Staff provided a follow-up clarification to a few committee questions received during agency presentations. Staff displayed the committee's individual scores for grant applications for the Social Service Funds Grant 24/25. The committee reviewed the applications per social service category and made corrections to ensure that all applications aligned with the social service category most accurate to their proposed program and that they were scored as such.

Chris Crawford led the committee's discussion on applicant scores and which agencies would progress on to funding awards. The committee reviewed each application and discussed in depth the applicants they determined would be given an initial decline or undecided status before moving forward with agencies that the committee elected would be given an initial approval status. Rachel Hiles asked the committee to draft their own award allocations with the

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applications given an undecided or approved status to review at the next scheduled meeting to determine agency awards and budget.

Item 5: There were no requests to speak before the committee for the Visitor/Citizens Forum.

Item 6: Kathi Stock moved to adjourn the meeting; Duff Taylor seconded the motion. Meeting was adjourned at 8:18 p.m.

Respectfully Submitted,

Rachel Hiles

Rachel Hiles
Grants Specialist

Kathi Stock

Kathi Stock
Committee Chair