



LEWISVILLE

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AGENDA

**LEWISVILLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
ADVISORY COMMITTEE MEETING**

**Tuesday, April 16, 2024
6:30 p.m.**

**Lewisville City Hall, 2nd Floor, Development Services Conference Room
151 W. Church St., Lewisville, TX 75057**

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1. Call Meeting to Order, Announce a Quorum is Present
 2. Approve minutes of February 20, 2024 and April 6, 2024
 3. Call for Nominations for Committee Chair
 4. Discuss 2024-2025 Social Services Grant Application Scores and Funding Awards
 5. **Visitor/Citizens Forum**
Speakers must address their comments to the Chair rather than to individual Committee members or staff. Speakers should speak clearly and state their name and address prior to beginning their remarks. Speakers will be allowed 5 minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted. In accordance with the Texas Open Meetings Act, the Community Development Block Grant Advisory Committee is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.
 6. **Adjournment**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.



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**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBG AC)**

Tuesday, February 20, 2024

The Community Development Block Grant Advisory Committee convened at 6:30 p.m. in the Development Services Conference Room, Chris Crawford presiding.

Committee Members

Present:

Chris Crawford, Chair
Kathi Stock, Vice Chair
Edora Butler
Timothy Fields

Committee Members

Absent:

Duff Taylor
Robyn Johnston

Staff Members

Present:

Rachel Hiles, Grants Specialist
Elena Shehan, Grants Coordinator

Item 1: Chris Crawford, Committee Chair, called the meeting to order without the presence of a quorum at 6:36 p.m. to receive presentations though no decisions could be made.

Item 4: Thomas Harris, City Secretary, presented on functions of advisory committees, overseeing powers & duties, attendance, rules of order, motions, and public comments.

Item 2: Chris Crawford announced the presence of a quorum at 6:54 p.m. The committee reviewed the minutes of December 12, 2023. Kathi Stock moved to approve the minutes; Edora Butler seconded the motion. The minutes were approved unanimously.

Item 3: There were no requests to speak before the committee for the Visitor/Citizens Forum.

Item 5: David Erb, Director of Finance, and Ashley Carlisle, Budget Manager, presented the 2024 Bond Program and answered committee questions.

Item 6: Elena Shehan, Grants Coordinator, provided an update on the Minor Housing Rehab Program. She outlined a brief history of the program and its funding allocation, applicant eligibility, the timeline for the upcoming application, and accessibility efforts for multi-language documentation and promotion.

Item 7: Rachel Hiles, Grants Specialist, provided the committee with reference materials pertinent to the role of committee members and informed them on procedure changes for future public hearings.

Item 8: The committee reviewed the timeline for the PY24/25 Social Service Funds Grant and discussed the possibility of moving the March meeting date to allow for more time to review

applications. Rachel Hiles provided instruction on how to complete the weighted scoring item based on the social service category.

Item 9: Timothy Fields moved to adjourn the meeting; Kathi Stock seconded the motion. Meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Rachel Hiles
Grants Specialist

Chris Crawford
Committee Chair



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**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBG AC)**

Saturday, April 6, 2024

The Community Development Block Grant Advisory Committee convened at 8:30 a.m. in the City Council Chambers, Chris Crawford presiding.

Committee Members

Present:

Chris Crawford, Chair
Kathi Stock, Vice Chair
Timothy Fields
Duff Taylor

Committee Members

Absent:

Edora Butler

Staff Members

Present:

Rachel Hiles, Grants Specialist
Elena Shehan, Grants Coordinator

Item 1: Chris Crawford, Committee Chair, called the meeting to order in the presence of a quorum at 8:56 a.m.

Item 2: The Committee heard presentations from 20 social service agencies submitting proposals for CDBG and city funds through the City of Lewisville’s Social Service Funds Grant 24/25.

Rob Veal, President & CEO of Heart of the City, presented a proposal for the Lewisville Mobile Food Access program. Funds would allow for a mobile food pantry stop at a Lewisville manufactured home community to bring groceries and connections to services directly to residents.

Larry Robins, President & CEO of PediPlace, presented a proposal for PediPlace’s Primary Pediatric Healthcare with Integrated Mental Health. The proposed program provides primary care pediatric services to children who are uninsured or receiving Medicaid or CHIP benefits. The funding will provide for patient office visits for acute sick care and preventative care, with integrated mental health services.

Daphne Houston, Director of Programs at Christian Community Action (CCA), presented a proposal for CCA's Family Assistance Services (FAS) program. CCA’s FAS program is the entry point for all clients seeking assistance, whether an individual or family is seeking food, rental or utility assistance, spiritual care, or counseling, they meet with an FAS caseworker to receive the tailored services that they need while working to achieve sustained self-sufficiency.

Jill LeBaron, Grant Development Specialist, and Phyllis Finley, MHFA Community Outreach Coordinator for Denton County MHMR presented a proposal for Adult & Youth Counseling.

The proposed program would increase counseling sessions for adults and youth at the Serve Lewisville location.

Debbie Jensen, Executive Director of CASA of Denton County, presented a proposal for the Court Advocacy program which provides community volunteers to advocate in the civil court system for the individual needs and best interests of children who have been removed from their homes by Child Protective Services due to abuse and/or neglect.

Debra Layman, Chief Operating Officer of Health Services of North Texas (HSNT) presented a proposal for their Primary Medical Care program. The proposed program would provide quality, affordable healthcare and support services to improve health outcomes for patients, particularly those experiencing multiple barriers to care.

Nesa Grider, CEO of Journey to Dream, presented a proposal for their Teen Living Shelter Support program. The proposed program helps at-risk and homeless teens by providing shelter, essential resources, and mentorship.

Kristen Howell, CEO for Children's Advocacy Center for North Texas (CACNT), presented a proposal to continue to provide direct client services for children in Lewisville. Funds would allow CACNT to continue their mission to empower child abuse victims, their families, and our community through education, healing, and justice.

Siang Lian Sang and Elizabeth Lian, Board Members for the Chin American Association, presented a proposal for the Chin Community Outreach and Education Program. The proposed program would provide community outreach and education programs centered around financial literacy, civic engagement, and early career development to members of the Chin community.

Kristine Herrera, Senior Services Program Manager, and Max Calder, Director of Operations for SPAN/Meals on Wheels Denton County, presented a proposal for the Meals on Wheels program which provides nutritious meals and nutrition education to seniors to assist in meeting daily nutritional needs. The program includes noon-time meals delivered by volunteers to home-bound seniors and congregate lunches at senior centers and senior living facilities.

Nicole Roberts, Executive Program Director for Denton County Friends of the Family, presented a proposal for the emergency shelter program that provides shelter to both adults and children who have become homeless because of domestic violence and/or sexual assault victimization. She also presented a proposal for the counseling and advocacy services for victims, offering support groups, counseling, crisis intervention, and accompaniment through law enforcement and hospital processes.

Lunch Break 12:20-1:00 p.m.

Jordan Drake, CEO of Special Abilities of North Texas, presented a proposal for the Individualized Skills and Socialization Program to provide the highest quality care, training, and support to adults with special needs, giving them opportunities to succeed in life, family, and the community, while offering respite to their caregivers.

Lauren Titsworth, Clinical Director for Cumberland Youth & Family Services, presented a proposal for the Community Counseling program. The proposed program would provide counseling hours to community members to address and heal from trauma in a compassionate, trauma-informed environment.

Charlie Leavitt, Executive Director for DFW, and Melissa McCombs, Finance Director for MetroRelief, presented a proposal for the City of Lewisville Street Outreach for the Homeless program. The proposed program would expand street outreach efforts into Lewisville, providing mobile services to individuals experiencing homelessness, including food and basic needs assistance and vital document support to allow them access to resources.

Tasha Moore, CEO, and Linsey Schafer, Chief Development Officer for Communities in Schools of North Texas, presented a proposal to provide in-school case management services to marginalized students K-12 in Lewisville ISD who have been designated as at-risk of dropping out of school.

Melonie Baker, Director of Making Life Better Innovations, presented a proposal for the Making Life Better - Support Agency program. The proposed program would assist seniors in identifying and accessing resources that could reduce their financial burden or support continued independence, including Social Security programs, Medicaid, in-home health support, and ordering groceries online.

John Rosales, Regional Vice President for Denton County for Boys & Girls Club of Greater Tarrant County, presented a proposal for their Mobile Clubhouse program. The Mobile Clubhouse program offers youth development programming and enrichment activities at locations with high concentrations of children needing access to afterschool and summer programming, bringing opportunities for academic success, healthy lifestyles, and character development.

Michelle Cook, Executive Director of Book Drive for Kids, presented a proposal for the Soaring Summer Reading Program. The proposed program would provide a TEKS-aligned, targeted reading kit to graduating kindergarteners and 1st graders at Central Elementary designed to engage students and family members, many of whom do not have books within the home or access to the number of books required to sustain or improve reading skills over the summer.

Diana Corona, Executive Director, and Nino De La Garza, Volunteer Services Coordinator from Retired & Senior Volunteer Program (RSVP), presented a proposal to expand senior volunteer services in Lewisville. The proposed program utilizes the growing senior population to provide volunteer support to various community partners throughout Lewisville and Denton County, serving as a tool for increased longevity and civic engagement for residents over the age of 55.

Teddy Yan, Director of Financial Initiatives for United Way of Denton County, presented a proposal for the Volunteer Income Tax Assistance (VITA) Free Tax Preparation program. The proposed program offers free tax preparation and e-filing services for low-to-moderate income

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taxpayers. IRS-certified volunteers prepare basic income tax returns for free at Lewisville Public Library and other sites across Denton County.

Item 3: There were no requests to speak before the committee for the Visitor/Citizens Forum.

Item 4: Timothy Fields moved to adjourn the meeting; Kathi Stock seconded the motion. Meeting was adjourned at 3:34 p.m.

Respectfully Submitted,

Rachel Hiles
Grants Specialist

Chris Crawford
Committee Chair