



LEWISVILLE

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AGENDA

LEWISVILLE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COMMITTEE MEETING

**Tuesday, March 26, 2024
6:30 p.m.**

**Lewisville City Hall, 2nd Floor, Development Services Conference Room
151 W. Church St., Lewisville, TX 75057**

1. Call Meeting to Order, Announce a Quorum is Present
2. Approve Minutes of February 20, 2024
3. **Visitor/Citizens Forum**
Speakers must address their comments to the Chair rather than to individual Committee members or staff. Speakers should speak clearly and state their name and address prior to beginning their remarks. Speakers will be allowed 5 minutes for testimony. Speakers making personal, impertinent, profane or slanderous remarks may be removed from the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, clapping, and similar demonstrations will not be permitted. In accordance with the Texas Open Meetings Act, the Community Development Block Grant Advisory Committee is restricted from discussing or taking action on items not listed on the agenda. Action can only be taken at a future meeting.
4. Conflict of Interest Determination for Social Service Funds Grant Applicants
5. Discussion of Social Service Funds Grant Applications and Questions for Applicants
6. Adjournment

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS

The City will provide appropriate auxiliary aids and services, including sign language interpreters and assisted listening devices, whenever necessary to ensure effective communication with members of the public who have hearing, sight or speech impairments, unless doing so would result in a fundamental alteration of its programs or an undue financial burden. A person who requires an accommodation or auxiliary aid or service to participate in a City program, service or activity, should contact the sponsoring Department, or the Human Resource Department at 972-219-3450 or by Fax at 972-219-5005 as far in advance as possible but no later than 48 hours before the scheduled event.



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**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT
ADVISORY COMMITTEE (CDBG AC)**

Tuesday, February 20, 2024

The Community Development Block Grant Advisory Committee convened at 6:30 p.m. in the Development Services Conference Room, Chris Crawford presiding.

Committee Members

Present:

Chris Crawford, Chair
Kathi Stock, Vice Chair
Edora Butler
Timothy Fields

Committee Members

Absent:

Duff Taylor
Robyn Johnston

Staff Members

Present:

Rachel Hiles, Grants Specialist
Elena Shehan, Grants Coordinator

Item 1: Chris Crawford, Committee Chair, called the meeting to order without the presence of a quorum at 6:36 p.m. to receive presentations though no decisions could be made.

Item 4: Thomas Harris, City Secretary, presented on functions of advisory committees, overseeing powers & duties, attendance, rules of order, motions, and public comments.

Item 2: Chris Crawford announced the presence of a quorum at 6:54 p.m. The committee reviewed the minutes of December 12, 2023. Kathi Stock moved to approve the minutes; Edora Butler seconded the motion. The minutes were approved unanimously.

Item 3: There were no requests to speak before the committee for the Visitor/Citizens Forum.

Item 5: David Erb, Director of Finance, and Ashley Carlisle, Budget Manager, presented the 2024 Bond Program and answered committee questions.

Item 6: Elena Shehan, Grants Coordinator, provided an update on the Minor Housing Rehab Program. She outlined a brief history of the program and its funding allocation, applicant eligibility, the timeline for the upcoming application, and accessibility efforts for multi-language documentation and promotion.

Item 7: Rachel Hiles, Grants Specialist, provided the committee with reference materials pertinent to the role of committee members and informed them on procedure changes for future public hearings.

Item 8: The committee reviewed the timeline for the PY24/25 Social Service Funds Grant and discussed the possibility of moving the March meeting date to allow for more time to review

applications. Rachel Hiles provided instruction on how to complete the weighted scoring item based on the social service category.

Item 9: Timothy Fields moved to adjourn the meeting; Kathi Stock seconded the motion. Meeting was adjourned at 8:16 p.m.

Respectfully Submitted,

Rachel Hiles
Grants Specialist

Chris Crawford
Committee Chair

	8:30 AM	Committee Members Arrive at Lewisville City Hall Council Chambers			
CDBG AC	Time	Pro.	Agency	Presenter	Program Description
	9:00 AM	1	Heart of the City	Rob Veal	Lewisville Mobile Food Access
	9:15 AM	1	PediPlace	Larry Robins	Primary Pediatric Healthcare with Integrated Mental Health
	9:30 AM	1	CCA	Daphne Houston	Rescue Services- Crisis Management
	9:45 AM	1	Denton County MHMR	Jill LeBaron	Adult & Youth Counseling
	10:00 AM	Break - 15 Minutes			
	10:15 AM	1	CASA of Denton County	Debbie Jensen	Court Advocacy Program
	10:30 AM	1	Health Services of North Texas	Debra Layman	Primary Medical Care for Lewisville Residents in Need
	10:45 AM	1	Children's Advocacy Center	Kristen Howell	Direct Client Services
	11:00 AM	1	Journey to Dream	Nesa Grider	Teen Living Shelter Support
	11:15 AM	Break - 15 Minutes			
	11:30 AM	1	Chin American Association	Siang Lian Sang & Elizabeth Lian	Chin Community Outreach and Education Program
	11:45 AM	1	SPAN	Kristine Herrera	Meals on Wheels of Denton County
	12:00 PM	2	Denton County Friends of the Family	Nicole Roberts	Emergency Shelter AND Non-Residential Services for Victims of Domestic Violence and Sexual Assault
	12:20 PM	LUNCH BREAK - 40 Minutes			
	1:00 PM	1	Special Abilities of North Texas	Jordan Drake	Individualized Skills and Socialization Program
	1:15 PM	1	Cumberland Youth & Family Services	Dr. Lauren Tittsworth	Community Counseling
	1:30 PM	1	Metro Relief	Charlie Leavitt Melissa McCombs	City of Lewisville Street Outreach for the Homeless
	1:45 PM	1	Communities in Schools of North	Tasha Moore Linsey Schafer	Lewisville ISD Central Zone Case Management Program
	2:00 PM	Break - 15 Minutes			
	2:15 PM	1	Making Life Better Innovations	Melonie Baker & Lavell Baker	Making Life Better - Support Agency
	2:30 PM	1	Boys & Girls Club of Greater Tarrant Co.	John Rosales	Mobile Clubhouse Programming
	2:45 PM	1	Book Drive for Kids	Michelle Cook	Soaring Summer Reading Program
	3:00 PM	1	Chisholm Trail RSVP	Nino De La Garza	Retired Senior Volunteer Program
	3:15 PM	1	United Way of Denton County	Teddy Yan	Volunteer Income Tax Assistance (VITA) Free Tax Preparation