

**MINUTES
OLD TOWN DESIGN REVIEW COMMITTEE
FEBRUARY 12, 2024**

Committee Members Present: Chair Randy Tetzlaff, Vice-Chair Amy Puckett, Kelly Blackall, Audra Smolinski

Committee Members Absent: Odin Clack

City Staff Present: Michele Berry, Planning Manager; Grace Martin-Young, Planner; Greg Johnston (Advising Architect)

Item 1: Call to Order and Announce That a Quorum is Present

With a quorum present, the Old Town Design Review Committee meeting was called to order by Chair Randy Tetzlaff at 4:00 p.m. on Monday, February 12, 2024, in the Development Services Conference Room, 2nd Floor, of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

Item 2: Approve the Minutes From the January 22, 2024 Meeting

The first item on the agenda was the approval of the minutes from the January 22, 2024 Meeting. *A motion was made by Kelly Blackall and seconded by Amy Puckett to approve the minutes as presented. The motion passed unanimously (4-0).*

Item 3:

Consideration of a Letter of Design Approval for Modifications to the Exterior of a Commercial Building; Located at 165 West Main Street; as Requested by William Peck, the Architect, on Behalf of RO Properties, the Property Owner. (24-02-3-LDA)

Grace Martin-Young, Planner I, gave a brief overview of the proposed modifications to the exterior of a commercial building with a recommendation to approve as presented. Advising Architect Greg Johnston was present and available for questions. *A motion was made by Kelly Blackall and seconded by Audra Smolinski to approve the modifications to the exterior of a commercial building as presented. The motion passed unanimously (4-0).*

Item 4: Announcements

There were no announcements.

Item 5: Adjournment

There being no other items to discuss, the meeting was adjourned at 4:08 p.m.

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These minutes approved by the Old Town Design Review Committee on February 26, 2024.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Randy Tetzlaff, Chair