

**MINUTES
OLD TOWN DESIGN REVIEW COMMITTEE
JANUARY 22, 2024**

Committee Members Present: Chair Randy Tetzlaff, Vice-Chair Amy Puckett, Kelly Blackall,

Committee Members Absent: Audra Smolinski, Odin Clack

City Staff Present: Michele Berry, Planning Manager; David Erb, Director of Finance; Ashley Carlisle, Budget Manager

Item 1: Call to Order and Announce That a Quorum is Present

With a quorum present, the Old Town Design Review Committee meeting was called to order by Chair Randy Tetzlaff at 4:00 p.m. on Monday, January 22, 2024, in the Development Services Conference Room, 2nd Floor, of the Lewisville City Hall, 151 West Church Street, Lewisville, Texas.

Item 2: Approve the Minutes From the December 11, 2023 Meeting

The first item on the agenda was the approval of the minutes from the December 11, 2023 Meeting. *A motion was made by Kelly Blackall and seconded by Amy Puckett to approve the minutes as presented. The motion passed unanimously (3-0).*

Item 3:

Consideration of a Letter of Design Approval for Patio Cover for a Single-Family Residence; Located at 134 North Edna Avenue; as Requested by Brenda Keith Mendoza and Henry Mendoza, the Property Owners. (24-01-1-LDA)

Michele Berry, Planning Manager, gave a brief overview of the proposed patio cover with a recommendation to approve as presented. There was no discussion on this item. *A motion was made by Kelly Blackall and seconded by Amy Puckett to approve the patio cover as presented. The motion passed unanimously (3-0).*

Item 4: 2024 Bond Program Presentation

David Erb, Director of Finance, and Ashley Carlisle, Budget Manager, gave a presentation on the 2024 Bond Program. There was no discussion on this item.

Item 5: Announcements

There were no announcements.

Item 6: Adjournment

There being no other items to discuss, the meeting was adjourned at 4:49 p.m.

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These minutes approved by the Old Town Design Review Committee on February 12, 2024.

Respectfully submitted,

Approved,

Michele Berry, Planning Manager

Randy Tetzlaff, Chair