

Zone Change Checklist

- Location Map*
 - 1" = 1,000' (Must use City base map).
 - To scale and with a north arrow

- Meets and Bounds Description or Plat*
 - Check for consistency with distance and bearings on plans, if any.
 - Provide total acreage of property.

- Statement of Expected Impact*
 - Statement addressing any potential increase or decrease in transportation, police, education, water, sewer, or drainage demands.
 - Statement addressing compatibility with the Lewisville 2025 Plan and all applicable long-range plans.
 - Statement addressing compatibility with surrounding land uses and zoning districts.

- Narrative*
 - Statement of Purpose
 - Current Zoning District
 - Zoning District Requested
 - Zoning districts on surrounding property
 - States the following
 - Approval of the zoning case associated with this exhibit shall not imply approval of any associated study, plat or plan, approval of development standards shown hereon, or the initiation of the development process. Planning and Zoning Commission and/or City Council action on studies, plats or plans relating to the development of this property shall be considered as an action separate from action taken on this zoning case.

- Owner Signature on Application or Notarized Authorization Letter*

May be requested by staff depending on the specific request:

- Documents from neighborhood meeting, include letters sent, responses received, photographs of meetings, Letter of support from neighborhood.
- Exhibits showing proposed development.
- Traffic Impact Analysis.
- Sewer, Water, or Drainage studies including offsite capacity analysis.