

# LEWISVILLE ANIMAL SERVICES ADVISORY COMMITTEE MEETING

995 E. Valley Ridge Dr  
Lewisville, TX 75057

July 20, 2021  
6:30 P.M.

## MINUTES

**Members Present:** Denice Crafton, Citizen at Large  
Deanna Perkins, Citizen at Large  
Britton Chapman, Citizen at Large  
Dr. Walter Legg, DVM, Veterinarian Representative  
Amanda Earl, Chairperson, Animal Services Supervisor, Staff Representative  
Beverly Freed, Animal Welfare Organization Representative

**Members Absent:** Ronni Cade, Council Representative

**City Staff Present:** Ariel Davis, Shelter Clerk  
Danni Alcantara, Animal Services Field Supervisor  
Jackie Davis, Code and Animal Services Manager

**Item #1:** Amanda Earl announces a quorum is present and calls the meeting to order at 6:39 pm. Amanda Earl opens the floor for introductions as new members are present. After introductions, Amanda Earl opens the floor for questions; no questions from any members.

**Item #2:** Certificate of Appointment for New Committee Members and Introductions is skipped due to Mayor TJ Gilmore's absence.

**Item #3:** Amanda Earl inquires if the previous minutes need to be adjusted. Denice Crafton motions to approve the minutes, Beverly Freed and Britton Chapman second the motion.

**Item #4:** Amanda Earl opens the floor to appoint the next Vice-Chairperson. Deanna Perkins inquires about the responsibilities and after discussion, volunteers. Dr. Walter Legg motions for all in favor to speak; all members were in favor. Amanda Earl inquires if members would like to appoint a new Chairperson; all members decline.

**Item #5:** Amanda Earl moves to the next item providing shelter updates and statistics comparing previous years' statistics. Amanda Earl discusses the newer surrender process on an appointment basis and the leeway for emergency reasons. The process makes owners think a little more about the process and opens discussion with owners about the reality of shelter life and alternatives to surrender. Amanda Earl touches on trapping and wildlife prevention. The stats show a decrease in intakes and a lower live release rate for dogs due to behavioral issues. Amanda Earl discusses the increase in cat euthanasia due to feral cats and from a specific address that surrendered approximately 70 cats. Amanda Earl touches on TNR and Dallas Cat

Lady's assistance with TNR programs. Adoptions have decreased and Amanda Earl suspects this is due to COVID recovery. Adoption specials adoptions have halved; fees were waived when COVID first hit to help keep animals out of the shelter which is likely what contributed to the decrease in specials. Amanda Earl opens the floor to any questions about the statistics. Deanna Perkins inquires about owner surrenders being dumped with the new surrender process and Amanda Earl discusses that there is not an increase in strays following the change in procedure. The perception of the intakes is that there is an increase due to COVID but the statistics match prior years' intakes. It seems like it's more due to a decrease in staffing and year of emergency intakes only. Britton Chapman inquires about the abbreviation FRTO and Amanda Earl adds that the FRTO has decreased in addition to stray intakes. Amanda Earl explains that officers have the equipment needed to FRTO and touches on repeat offenders and the reasons they are escaping. Amanda Earl explains that the shelter is almost fully staffed and an ASO is pending a background check for an individual that was a prior ASO. Amanda Earl hopes that by mid-August the position will be filled. The part-time vet tech position was eliminated because it could not be filled. The responsibilities have been moved to the Animal Care Specialist position. Amanda Earl discusses that there are hardly any certified vet techs. Officers are cross-trained to assist with surgery. The shelter is in the process of having a needs assessment done in hopes to expand the shelter for a surgery suite. The shelter is expected to be on the bond package of 2024. With the annexation of Castle Hills the position of Animal Care Specialist will be reclassified as Shelter Animal Services Officers with the hope to be compensated for the added responsibilities as well as adding a full-time Animal Care Specialist position. Dr. Walter Legg inquires if Amanda Earl meant licensed vet tech and Amanda Earl confirms as well as states that vet techs are not going to want part-time positions. Dr. Walter Legg discussed corporate veterinarian practices and Amanda Earl discusses the shelter will figure it out. Amanda Earl discusses the shelter is very full and that a recent adoption special resulted in 31 animals which were double the prior two weeks' adoptions. Amanda Earl will be asking for another adoption special to start on Saturday to help with capacity. Amanda Earl opens the floor for questions and comments that the volunteer program is still on hold and limited to prior authorized volunteers.

**Item #6:** Amanda Earl discusses Clear the Shelter dates of 8/23-9/19/21. The event was changed to a full month instead of a day. The adoption fees do not need to be waived for the whole event and Amanda Earl has requested that final weeks' fees are waived and a possible small event for the final day. NBC will likely send a representative to the shelter for the possible event. NBC, Hills Science Diet, and Telemundo are sponsors for the event. NBC will do small advertisements and the shelter will track the adoptions during the period. Danni Alcantara discusses the reason for the change being COVID for the year prior and how successful it was and the decision to do it again. After Clear the Shelters, Battle of the Badges will take place and the shelter will have a small booth for the event. Amanda Earl discusses getting back into events and that they are not her forte and hopes Danni Alcantara will take over that responsibility. Danni Alcantara adds that she enjoys event planning as it is fun for her. Jackie Davis announces that Council Representative Ronni Cade called and apologized for missing the meeting due to a mix-up with her dates and that she will be present for the next meeting.

**Item #7:** Amanda Earl moves to the next item as there is no public present for the meeting. Amanda Earl instead discusses her plans for minutes and agenda item requests being sent in advance and states for any members to send a direct email to her to add items. Amanda Earl directs members who haven't done their Open Meetings to make sure they take care of it.

**Item #8:** Amanda Earl motions to set the next meeting in October in order to receive updates for Clear the Shelters and Battle of the Badges. Members discussed their schedules and decide between the 19th and the 26th. All members agree upon October 26th, 2021. Dr. Walter Legg inquires about separation anxiety and Amanda Earl states the shelter has seen a lot of it as well as other behavioral issues.

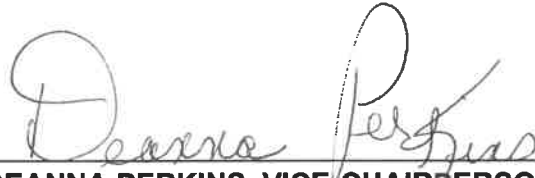
**Item #9:** Amanda Earl moves to adjourn the meeting at 7:10 pm and Deanna Perkins seconds the motion.

Respectfully submitted, Ariel Davis, Animal Services Shelter Clerk

**THESE MINUTES ARE APPROVED BY THE CITY OF  
LEWISVILLE ANIMAL SERVICES ADVISORY  
COMMITTEE**



**AMANDA EARL, CHAIRPERSON**



**DEANNA PERKINS, VICE CHAIRPERSON**